

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

December 11, 2023
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Special Meeting on Sunday, November 19, 2023. The minutes were distributed as required by law and shall be approved with corrections. Also, the Regular Meeting on Monday, November 20, 2023. The minutes were distributed as required by law and shall be approved as presented.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

IV. AUDIENCE PARTICIPATION

A. OUTSTANDING SOCIAL STUDIES TEACHER AWARD PRESENTED TO ASHLEY HARTMAN BY BILL HILT, PRESIDENT OF OCSS

B. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) *In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

C. COMMENTS/CONCERNS

Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

D. INPUT FROM STAFF

V. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2023, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
07/01/23	03/30/2023	95941	69418	FUEL	JW PERKINS	\$ 3,480.43
10/31/23	10/17/23	96492	924113	BOND SERIES 2010C	HUNTINGTON NATIONAL BANK	\$ 178,706.25
10/31/23	10/17/23	96492	924112	BOND SERIES 2021A	HUNTINGTON NATIONAL BANK	\$ 936,475.00

C. APPROVE OHIO DEFERRED COMPENSATION AGREEMENT

The Treasurer/CFO recommends approval of the Roth 457 Adoption Agreement with Ohio Deferred Compensation as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Terri Saunders – KES Library Paraprofessional – effective end of day 5/28/2024

2. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2023-2024 School Year:

- a. Rebecca Moran from KES Special Needs Paraprofessional 6.75 hours a day to KMS Special Needs Paraprofessional 6.75 hours a day effective 11/27/2023

3. EMPLOY 2023-2024 CERTIFICATED TUTOR

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Kyle Trimble – KMS 5.25 hours per day effective 1/17/2024

4. APPROVE CERTIFICATED TUTORS EXTENDED TIME

The Superintendent recommends employing the following certificated tutor for extended time on an as needed basis, at tutor rate per the KLEA Negotiated Agreement for the 2023-2024 school year, per time sheet.

- a. Kyle Trimble

5. EMPLOY LONG TERM SUBSTITUTE TEACHER

The Superintendent recommends employing the following individual for a long-term leave replacement substitute teacher during the 2023-2024 school year at a rate of \$130.00 per day, pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

- a. Tracy Papp - effective 12/12/2023

6. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contract for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Jacob Kolar – Head Freshman Boys’ Basketball – Step 5 - \$3,791.45

7. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Whitacre – Boys’ Basketball
- b. Allison Fenik – Gymnastics
- c. Adam Chapek – Gymnastics

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

VII. OTHER BUSINESS

A. TAX BUDGET HEARING

Motion to hold the Tax Budget Hearing for the 2024 fiscal year on Wednesday, January 10, 2024 at 5:30 p.m. in the KHS Conference Room.

B. SET 2024 ORGANIZATIONAL MEETING

Motion to set the 2024 Organizational Meeting on Wednesday, January 10, 2024 immediately following the Tax Budget Hearing in the KHS conference room. (This meeting must be held during the first 15 days of January.)

C. APPOINT PRESIDENT PRO-TEMPORE

Motion to appoint _____ as President Pro-Tempore for the 2024 Organizational Meeting.

D. SET JANUARY 2024 REGULAR MEETING

Motion to set the January 2024 Regular Meeting on Wednesday, January 10, 2024 immediately following the 2024 Organizational Meeting in the KHS conference room.

E. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. The Krone Family – Portable Gaga Ball Pit valued at \$250.00 to KES Physical Education Department
2. Anonymous - \$100.00 to KMS Keystone Kares Breakfast/Lunch Program
3. Shelly Hunkley – Used clothes dryer estimated value of \$50.00 to KHS FCS Program
4. Knights of Columbus - \$250.00 to Keystone Special Olympics Team
5. Keystone Athletic Team Supporters - \$32,145.00 to Keystone Local School District for geotechnical & surveying services for the proposed softball/baseball athletic fields

F. APPROVE BRAMHALL ENGINEERING AND SURVEYING COMPANY AGREEMENT

The Treasurer/CFO recommends approving an agreement with Bramhall Engineering and Surveying Company for Topographic Survey, Schematic Design, and Site Design Engineering for \$27,000.00 for the proposed softball/baseball athletic fields as presented.

G. APPROVE HZW ENVIRONMENTAL CONSULTANTS, LLC AGREEMENT

The Treasurer/CFO recommends approving an agreement with HZW Environmental Consultants, LLC for Preliminary Aquatic Resources Evaluation Mapping for \$1,395.00 for the proposed softball/baseball athletic fields as presented.

H. APPROVE WERTZ GEOTECHNICAL INC. AGREEMENT

The Treasurer/CFO recommends approving an agreement with Wertz Geotechnical Inc. for \$3,750.00 for Subsurface Investigation Field Work for the proposed softball/baseball fields as presented.

I. APPROVE BILATERAL ARTICULATION AGREEMENT WITH LORAIN COUNTY COMMUNITY COLLEGE

The Superintendent recommends approving the Bilateral Articulation Agreement between Lorain County Community College and Keystone Local School District as presented.

J. APPROVE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH BALDWIN WALLACE UNIVERSITY

The Superintendent recommends approving a Memorandum of Understanding Agreement between Baldwin Wallace University and Keystone Local School District for clinical and field experience placement as presented.

K. APPROVE 2024-2025 KHS COURSE GUIDE

The Superintendent recommends approving the 2024-2025 KHS Course Guide as presented.

L. APPROVE SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the service agreement with the Educational Service Center of Lorain County to provide professional development as presented.

M. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2023-2024 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

N. APPROVE OSBA LEGAL ASSISTANCE FUND RESOLUTION

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2024 and authorizes the treasurer to pay the LAF \$250.00

Moved by _____, second by _____ to approve the above resolution.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 5:30 P.M.

1. Wednesday, January 10, 2024 – (anticipated) Tax Budget Hearing,
Organizational Meeting and Regular
Meeting - KHS Conference Room

VIII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Building & Grounds
6. Patricia Wakefield: Board Policy, Legislative Liaison & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;